



# JOURNEYING TOGETHER

A NATIONAL CATHOLIC INTERCULTURAL ENCOUNTER  
FOR MINISTRIES WITH YOUTH AND YOUNG ADULTS

June 23, 2022 - June 26, 2022  
Chicago Marriott O'Hare  
8535 West Higgins Road, Chicago, IL 60631

# EXHIBIT PACKET

# Exhibit Opportunities

The vision of *Journeying Together* is to “translate” and implement Pope Francis’ exhortation, *Christus Vivit*, for the Catholic Church in the United States, as the process engages young people and ministry leaders from each and every cultural family in this country: Black and African Americans; Asian and Pacific Islanders; European Americans; Hispanic/Latino Americans; Native Americans and Alaska Natives; and migrants (inclusive of ethnic communities), refugees, and people on the move.

*Journeying Together* is already making a great contribution to our society and to the Catholic Church. Its very process models how dialogue and action can be done well – with respect, honesty, and love. It also gives voice to the voiceless and power to the powerless, as an integral part of the Church’s mission of evangelization of every culture and community it encounters (see *Christus Vivit* nos. 230-235). At a time of upheaval and division in our country, the U.S. Bishops, young Catholics, and those who minister with and accompany them, are coming together to model dialogue, inclusion, listening to one another, and charting a path forward together.

## Features include:

- Opportunity to introduce your programs, services, and products to influential and emerging leaders shaping the future of Catholic social ministry, social services, parish life, campus ministry and the Church’s interaction with civil society for the promotion of the common good.
- Coffee breaks will be held in Exhibit Hall to help ensure high visibility of exhibitors.

## Projected Exhibiting Hours:

- Thursday, June 23, 2022 --- 5:00 pm – 9:30 pm
- Friday, June 24, 2022 --- 9:00 am – 9:00 pm (breaks are encouraged)
- Saturday, June 25, 2022 --- 9:00 am – 8:00 pm

## Cost to Exhibit:

The fee for a 6-foot exhibit table *Journeying Together* is 400.00 (includes 6% bank credit card/check processing fee).

## Criteria for Exhibitors:

Approved exhibitors, whether commercial or non-profit, offer services or products compatible with the mission of the United States Conference of Catholic Bishops. *The USCCB Secretariat of Cultural Diversity in the Church reserves the right to limit the number of exhibitors, and must approve each exhibitor in advance and in writing.*

Complete the application to begin the process today! Questions? Please contact us at [journeyingtogether@usccb.org](mailto:journeyingtogether@usccb.org)

# Exhibiting Terms and Conditions

## Criteria for Exhibitors:

- Exhibitors, whether commercial or non-profit, offer services or products must be compatible with the mission of United States Conference of Catholic Bishops and [teachings of the Catholic Church](#).
- *Journeying Together* (THE ENCOUNTER), reserves the right to limit the number of exhibitors and must approve each exhibitor in advance and in writing.
- By submitting the Application to exhibit at THE ENCOUNTER indicates acceptance of the event's terms and conditions for exhibitors.

## Exhibitor Terms and Conditions:

- Deadline for application: THE ENCOUNTER staff must receive the Exhibitor **Application no later than Monday, February 28, 2022**. The Encounter staff will review each application and notify applicants of their status as soon as possible.
- Notification of approval and fee: Approved exhibitors will be notified by e-mail and will receive instructions on how to register for THE ENCOUNTER and pay a fee of \$400 (includes processing fee) through THE ENCOUNTER online registration. **Exhibitors who find it necessary to cancel their registration by March 31, 2022** will receive a full refund minus a \$50 administrative fee and the 6% bank credit card/check processing fee. **Cancellations after March 31, 2022 will result in no refund.**
- Assignment of space: Exhibit space is assigned first to THE ENCOUNTER's collaborating organizations, and after that on a first-come, first-assigned basis. Reservation of exhibiting space will not be confirmed until payment is received in full. USCCB and THE ENCOUNTER reserve the right to remove displays or entire exhibits that are not compatible with the [teachings of the Catholic Church](#).
- Services provided: Each exhibitor will be provided with one 6-foot skirted table with two chairs. NOTE: Additional table/s *may* be available. The cost of an additional 6-foot skirted table added to adjacent exhibit space will be \$500 per table and based on available space. Displays should generally be confined to tabletops, with one floor-stationed banner permitted. Other exhibit configurations must receive prior approval from the conference organizers. No pipe and drape, electricity, internet, or special security will be provided. Arrangements can be made with the for internet and electricity access for a fee. Exhibitors are responsible for any additional costs incurred with the hotel and will be invoiced after THE ENCOUNTER for any such additional expenses.
- Approved access for exhibitors: Status as an exhibitor at THE ENCOUNTER does not include admittance to any THE ENCOUNTER events (including pre-

gathering events), nor to any private meetings or events of partner organizations that take place during the Event.

- Display and distribution of materials: Exhibitors may display and distribute materials only at their approved exhibit table. No materials are to be distributed in meeting rooms or placed on tables or chairs.
- Security for exhibits: Security of all exhibit display materials and personal items is the exhibitor's responsibility. Neither USCCB nor the Chicago Marriott O'Hare will be responsible for lost or stolen items. Due to space limitations, THE ENCOUNTER is unable to store any exhibit items during the Event.
- Authorized representative(s): Exhibitors must wear the designated badges at all times during THE ENCOUNTER events. Exhibitors may have no more than two staff working at each exhibit table at one time. Exhibit personnel shall be restricted to owners, full-time employees, or other authorized representatives approved by THE ENCOUNTER to staff the exhibit stand during the published exhibit hours. Each exhibiting organization shall provide THE ENCOUNTER in advance with the name and title of the person(s) who will be staffing their exhibit and will be designated as responsible for the exhibit.
- No Endorsement: Permission to exhibit (if granted) confers only a limited license by THE ENCOUNTER to an exhibitor to use one or more exhibit space(s) to be assigned by THE ENCOUNTER for exhibition purposes at the Event. It does not and shall not be construed, interpreted, or described in any way to constitute approval, endorsement, or recommendation of exhibitors or their products, or in any manner create an agency relationship between USCCB or THE ENCOUNTER and exhibitors.
- Breaking-down exhibits: Exhibits break-down should not begin before 8:00 p.m. on Saturday, June 25, 2022 and all exhibits must be taken down no later than 12:00 p.m. Sunday, June 26, 2022. Neither USCCB nor the Chicago Marriott O'Hare is responsible for items that are left after the break-down period. These times are subject to change, pending the final version of the Event schedule.

**Media, Social Media, and Recording Policy:**

- Professional media organization representatives are required to obtain advanced accreditation to attend the Catholic Social Ministry Gathering (see THE ENCOUNTER Media Accreditation page).
- Social media is encouraged at THE ENCOUNTER. However, THE ENCOUNTER participants are responsible for their own use of social media during the Event, and are asked to be respectful of other participants, and to follow normal courtesies in this regard. Note the following exception about off the record sessions.

- Closed to Media sessions will be announced and/or posted at the beginning of some meetings or noted in program materials. No social media posting, recording, or reporting of any kind is permitted from sessions that are announced as closed to media.
- Recording by participants of entire sessions at THE ENCOUNTER for the purposes of posting, sharing, or distribution is NOT permitted. Any questions about recordings of THE ENCOUNTER keynotes, plenaries, or other presentations should be directed to Yolanda Taylor-Burwell.
- Recording by THE ENCOUNTER staff or official representatives will be taking place, and THE ENCOUNTER participants consent to being recorded. THE ENCOUNTER representatives will record or photograph some THE ENCOUNTER events in part or in full, and the U.S. Conference of Catholic Bishops (USCCB) may make recordings or photos available for official purposes. By your attendance at THE ENCOUNTER, you hereby agree that you may be photographed, videoed, or recorded and that such photography, video, and/or recording will be owned by USCCB and may be edited, modified and distributed by USCCB in any format chosen by USCCB.
- Protection of premises: Exhibitors acknowledge and agree to adhere to and be bound by a) all applicable fire, utility, and building codes; and b) all applicable rules, regulations and policies of the Chicago Marriott O'Hare. No attachments of any kind may be made to the columns, walls, floors, or other parts of the building or furniture. All decorative materials used by exhibitors must be flame retardant. Exhibitors shall leave the exhibit space in the condition that it was in when exhibitors entered upon the premises and shall not cause or permit others to cause any damage or disruption to the exhibit space or the facility.
- Failure to open exhibition: In the event that the premises of the hotel are destroyed or damaged; or the Event fails to take place as scheduled or is interrupted and/or discontinued; or access to the premises is prevented or interfered with by reason of any strike or work stoppage, lockout, injunction, act of war, act of terrorism, act of God, emergency declared by any governmental agency, curtailment of transportation facilities, or any other situation making it inadvisable, illegal, unreasonable, or impossible to provide the facilities or to hold the Event, this contract may be terminated by THE ENCOUNTER. In the event of such termination, exhibitors waive any and all claims for damages and agree that the sole liability of THE ENCOUNTER shall be to return the exhibitor fee, less the exhibitor's pro-rata share of all costs and expenses incurred and committed by THE ENCOUNTER.

Additional terms and conditions:

- Additional terms and conditions may be specified by THE ENCOUNTER staff or the event hotel.
- After applying to exhibit at THE ENCOUNTER and receiving approval, exhibitors will be instructed to complete arrangements (and registration if desired) via THE ENCOUNTER online registration. Online payment options are also available.
- Exhibitors needing to cancel or modify a request to exhibit should send requests to Yolanda Taylor-Burwell at [ytaylor-burwell@usccb.org](mailto:ytaylor-burwell@usccb.org) no later than March 31, 2022, in order to receive a full refund minus a \$50 administrative fee and the 6% bank credit card/check processing fee. Cancellations after March 31, 2022, will result in no refund.



Journeying Together-Step Three behind the scenes Zoom Team for intercultural dialogue led by Asian and Pacific Islander community, March 6, 2021. From left to right and top-to-bottom: Fr. Jimmy Hsu, Adriana Visoso, Marilyn Santos, Fr. Mike Carson, Mar Muñoz-Visoso, Cecilia Flores, Paul Jarzembowski, John Michael Reyes, Ele Diaz, Patty Jimenez, Sr. Myrna Tordillo, Grace Gretz, Bishop Oscar Solis, Yolanda Taylor-Burwell, and Luisa Aleman.



**JOURNEYING TOGETHER: A NATIONAL INTERCULTURAL ENCOUNTER FOR  
MINISTRIES WITH YOUTH AND YOUNG ADULTS  
EXHIBIT APPLICATION  
JUNE 23, 2022-JUNE 26, 2022**

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_  
Email Address Telephone Number

Web Address: \_\_\_\_\_

Please describe the programs, services, or products that you will be promoting at your exhibit (if approved):

Agreement: This form serves as notice of our application to become an exhibitor at THE ENCOUNTER. The staff of THE ENCOUNTER and USSCB is hereby authorized to assign and reserve exhibition space at THE ENCOUNTER for the organization stated above. I understand that permission to exhibit is not confirmed until receipt of written confirmation from THE ENCOUNTER Staff. Note: You will have 30 days to also register and submit payment. If your registration payment is not received on or before February 28, 2022, we will proceed to the next applicant on the waiting list. I hereby acknowledge and agree to comply with THE EVENT Exhibitor Terms and Conditions, and to communicate that information to any others who will work at our exhibit during THE ENCOUNTER.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

Please return completed pledge form by e-mail to: Yolanda Taylor-Burwell at [ytaylor-burwell@usscb.org](mailto:ytaylor-burwell@usscb.org)